

# KAITLYN CHANCE

## CONTACT

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## EDUCATION

### UNIVERSITY OF ALABAMA AT BIRMINGHAM

B.S. Early Childhood & Elementary Ed  
2013-2017  
M.S. Instructional Design & Development  
2019-2021

### REGENT UNIVERSITY

Ph.D. Curriculum and Instruction  
2024-2028

## SKILLS

- Data Analysis
- Learning Management Systems
- Project Management
- Training & Development
- Microsoft Office
- Presentation Skills
- Research Skills
- Curriculum Development
- Content Management Systems
- Content Development
- Technical Writing
- Web Accessibility
- Project Planning
- Content Creation
- User Experience (UX)

## CERTIFICATION

### EARLY CHILDHOOD EDUCATION

2024-2028  
Alabama Department of Education

### ELEMENTARY EDUCATION

2024-2028  
Alabama Department of Education

## SUMMARY

As an experienced Instructional Designer, I am passionate about designing courses that are engaging, effective, and tailored to the needs of a variety of learners. With three years of instructional design experience at the university level and five years of K-12 classroom teaching experience, I possess a unique skill set and understanding of the demands of both higher education and K-12 education. I take pride in creating courses that are designed to create meaningful learning experiences for all students and leverage my expertise to ensure that each student realizes their potential, regardless of their learning style or individual needs.

## WORK EXPERIENCE

### DIGITAL INSTRUCTIONAL DESIGNER

Golden Gate University | 2022-Present

- Designed and developed digital curricula and training materials for multiple projects in a variety of formats including eLearning, webinars, and instructor-led courses
- Collaborated with subject matter experts, instructional designers, and multimedia specialists to develop innovative learning solutions
- Developed project plans and managed timelines for multiple digital projects

### SECONDARY MATH TEACHER

Stanhope Elmore High School | 2021-2022

- Gave assignments and confirmed proper understanding and skills required to complete work on time.
- Developed lesson plans to adhere to clear departmental and school policy objectives.
- Provided meaningful math instruction to improve math skills of children.

### FIFTH GRADE TEACHER

Dozier Elementary School | 2020-2021

- Planned science and social study lessons according to district standards to cover requirements and prepare for standardized tests.
- Collaborated with administrators on classroom policies, management strategies and discipline.
- Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
- Designed daily lesson plans customized to student needs.

### SECOND GRADE TEACHER

Peter Crump Elementary | 2019-2020

- Taught second grade language arts, mathematics, science and social studies to a classroom of 24 students
- Developed and implemented weekly lesson plans covering all subject areas
- Assessed student performance and progress through daily class work and informal assessments
- Helped students develop self-esteem and life skills by fostering healthy conflict-resolution, critical thinking and communication.

### THIRD GRADE TEACHER

Clanton Intermediate School | 2017-2019

- Developed and implemented lesson plans for small and large groups
- Worked collaboratively with other teachers and staff to create and implement school-wide initiatives
- Sourced supplies to fill gaps in student activities.
- Boosted individual perseverance and resilience by setting challenging goals and providing realistic support.
- Received state-level recognition for significant improvement in grade-level reading scores, enhancing literacy outcomes.